

**City of Gladstone**  
**Budget Hearing Minutes**  
**Date:** September 8, 2025  
**Time:** 5:45 PM  
**Location:** Gladstone City Hall

**CALL TO ORDER**

Mayor Darrell Sadowsky called the Budget Hearing to order at 6:00 PM.

**ROLL CALL**

Present: Mayor Darrell Sadowsky, Councilmembers Bill O'Connor, Niki Larson, and Dannielle Parkin, and City Auditor Maria Kolling.

Absent: Councilmember Mitchell Kovash.

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

**PUBLIC HEARING**

No public comments were received regarding the proposed 2026 budget.

**BUDGET PRESENTATION**

City Auditor Maria Kolling presented the 2026 Budget with paper copies available for attendees.

**COUNCIL DISCUSSION**

Councilmembers expressed support for the 2026 Budget.

Councilmember Dannielle Parkin noted a discrepancy between the Municipal Infrastructure Fund distribution amount listed in the 2026 Preliminary Budget and the current copy. City Auditor Maria Kolling advised that the Office of the State Treasurer issued an updated distribution spreadsheet on July 25, 2025, revising the estimated amount from \$3,677.90 to \$4,150.00.

**BUDGET APPROVAL**

The 2026 budget was approved by motion.

*Motion: Dannielle*

*Second: Niki*

*Motion carried.*

**ADJOURNMENT**

The Budget Hearing adjourned at 6:27 PM.

*Motion: Niki*

*Second: Dannielle*

*Motion carried.*

--- Minutes Approval ---

**City of Gladstone**  
**City Council Meeting Minutes**  
**Date:** September 8, 2025  
**Time:** 6:00 PM  
**Location:** Gladstone City Hall

**CALL TO ORDER**

Mayor Darrell Sadowsky called the meeting to order at 6:00 PM.

**ROLL CALL**

Present: Mayor Darrell Sadowsky, Council Members Bill O'Connor, Niki Larson, Dannielle Parkin, and Mitchell Kovash, City Auditor Maria Kolling and City Engineer James Kiedrowski.

Absent: City Attorney Christina Wenko.

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

**PUBLIC HEARINGS AND SECOND READINGS**

None.

**PUBLIC COMMENTS**

None.

**CONSENT AGENDA**

The following items were approved by motion:

- **Council Meeting Minutes dated August 4, 2025**
- **August 2025 bills**
- **Local Permit Application – St. Thomas Church Raffle**
- **Local Permit Application – Gladstone Fire Department Raffle**

*Motion: Dannielle*

*Second: Niki*

*Motion carried.*

**CONSIDERATION FOR APPROVAL**

- **Resolution No. 07-2025 Sale of City Lots** – Tabled until further input from Bill Pladson.
- **Resolution No. 08-2025 Surplus City Property** – Council agreed to part with the item in question, pending valuation. Resolution approved by motion.

*Motion: Bill*

*Second: Dannielle*

*Motion carried.*

- **Resolution No. 09-2025 – Public Comment Policy** – Council discussed flexibility for late submissions. Tabled until further input from Christina.

## SHERIFF DEPARTMENT REPORT

- Concerns raised regarding speeding on Main Street and failure to stop for school buses.
- Maria will advise concerned citizens to request the bus driver report incidents.
- Speed bump installation deferred until spring.

## CITY ATTORNEY

- **Parker Property** – Tabled until Christina is present.
- **Trailer at 560 Frank Street** – Tabled until Christina is present.

## CITY ENGINEER

- **Waterworks Project** – James presented a conceptual plan and cost estimate. Council discussed aging infrastructure and prioritizing lagoon improvements. Council approved James to apply for State Revolving Funds.  
*Motion: Mitchell*  
*Second: Niki*  
*Motion carried.*

## CITY MAINTENANCE / PUBLIC WORKS

- **River Street Curb Stops** – No updates.
- **Cooking Oil Tank in Alley** – Ownership confirmed by Tasha to be the City. Maria will obtain updated quote from Baranko Environmental to include this tank.
- **Blind Spots from Shrubs** – Lilacs of concern were observed to be trimmed; additional trimming completed on county road.
- **Park Bathroom Painting** – Deferred to spring.
- **MDU Line Down (Christmas Lights)** – Council agreed to leave the disconnected line as is.

## ADMINISTRATION AND FINANCE

- **Tank Washout Quote** – Approved for spring.  
*Motion: Mitchell*  
*Second: Niki*  
*Motion carried.*
- **Televising Sewers Quote** – Not received in time for meeting.
- **Used Oil Disposal Quote** – Updated quote to be requested.
- **Randall Ferderer 3-Month Evaluation** – Review paused pending further discussions.
- **October Employee Reviews:**
  - Maria Kolling (Hire Date: 10/2/20) – Darrell, Bill, and possibly Dannielle to conduct review.
  - Jim Leintz (Hire Date: 10/3/24) – Mitchell and Dannielle to conduct review.

## OTHER BUSINESS

- **Parade of Lights Planning** – Maria will post for committee interest and gather dates from neighboring towns.
- **New Building Permits Issued** – Council reviewed two building permits issued by Mel.
  - Council approved Scherr's contractor to temporarily use City property for piling dirt excavated during foundation work. The contractor indicated the pile will remain for approximately two weeks.

## CITY COUNCIL COMMENTS

None.

## PUBLIC COMMENT

A citizen in attendance inquired about replacing a deteriorating shed with a shipping container. Council advised this would violate zoning ordinances.

## ADJOURNMENT

Meeting adjourned at 7:27 PM.

*Motion: Dannielle*

*Second: Niki*

*Motion carried.*

## END OF MONTH ACCOUNT BALANCES

<u>Account</u>	<u>Balance</u>
General	\$282,116.67
Park	\$49,097.83
CD 0832	\$53,345.30
CD 9423	\$109,842.21

## AUGUST PAYROLL

<u>Employee</u>	<u>Monthly Wages</u>
Brawner, Tabitha:	\$946.00
Enger, Dennis:	\$42.00
Ferderer, Randall:	\$1,120.00
Kolling, Maria:	\$3,164.00
Leintz, James:	\$1,889.00
Markwardt, Don:	\$1,125.00
TOTAL:	\$8,286.00

## AUGUST BILLS

<u>Vendor</u>	<u>Amount</u>
A-1 SANITATION	\$270.00
AFFORDABLE TREE SERVICE, LLC	\$6,000.00
CHS	\$494.44
COLUMN SOFTWARE PBC	\$372.40
FERGUSON WATERWORKS	\$592.24
GOOSENECK IMPLEMENT	\$54.49
HARBOR FREIGHT	\$298.19
KLJ ENGINEERING LLC	\$1,477.50
MACKOFF KELLOGG LAW FIRM	\$704.00
MGM SANITATION	\$4,756.14
MIDCONTINENT	\$169.71
MONTANA DAKOTA UTILITIES	\$1,314.54
ND RURAL WATER SYSTEMS	\$100.00
ONE CALL CONCEPTS	\$10.50
PARK ACCOUNT	\$1,164.57
RAILROAD MANAGEMENT CO.	\$417.05
RITEWAY BUSINESS FORMS	\$299.71
SANITATION PRODUCTS INC.	\$263.45
SANITATION PRODUCTS INC.	\$293.88
STARK COUNTY AUDITOR	\$1,000.00
SW WATER AUTHORITY	\$4,894.41
VISA	\$483.39
WESTERN HOSE LLC	\$163.45
TOTAL:	\$25,604.56

--- Minutes Approval ---

Auditor

Date

Mayor

Date

**City of Gladstone**  
**Monthly Bills Report**  
**September 2025**

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Paid To	Amount	Comments
A-1 SANITATION	\$270.00	8-18-25: South park rental and north park cleanout.
A-1 SANITATION	\$270.00	9-12-25: South park rental and north park cleanout.
CHS	\$300.58	Gallons: Mowers-29.4, Pickup-20.45, Dump truck: 9.9, Sweeper-3.2.
GEORGES TIRE	\$30.00	Flat tire repair.
JOSHUA BRADDOCK,JKB CONSULTING	\$250.00	10 hours IT supprt @ \$25/hr
JOSHUA BRADDOCK,JKB CONSULTING	\$200.00	Office copier/printer
JOSHUA BRADDOCK,JKB CONSULTING	\$200.00	Server
JOSHUA BRADDOCK,JKB CONSULTING	\$125.00	Memory for the server
KLJ ENGINEERING, LLC	\$6,107.50	Study & report phase of waterworks project.
MACKOFF KELLOGG LAW FIRM	\$142.50	September legal services
MARIA KOLLING	\$109.16	Storage rack, magic erasers, shelf liners.
MARIA KOLLING	\$23.00	Cemetery marker ID tags
MARIA KOLLING	\$70.34	Pothold patch - 6 bags
MARIA KOLLING	\$25.00	Sept. email bills
MGM SANITATION	\$4,715.94	54 containers, plus roll-off (\$474.20)
MIDCONTINENT COMMUNICATIONS	\$170.08	Sept phone and data
MIDWEST DOORS	\$117.00	39' of bottom rubber
ONE CALL CONCEPTS	\$4.50	Three locate tickets
PARK ACCOUNT	\$116.41	Sept allocation.
RUNNINGS SUPPLY	\$50.47	Oil and duck tape.
STARK COUNTY AUDITOR	\$1,000.00	October Policing
STARK COUNTY AUDITOR	\$1,000.00	September Policing
SW DISTRICT HEALTH	\$25.00	July water analysis
SW DISTRICT HEALTH	\$25.00	September water analysis
SW DISTRICT HEALTH	\$25.00	August water analysis
SW WATER AUTHORITY	\$4,654.33	Gallons sold: 408.996, gallons purchased: 792,900; 48% loss.
TEAM LABORATORY CHEMICAL, LLC	\$800.00	Sludge depth testing of lagoon.
VISA	\$25.00	August email bills
VISA	\$3,322.93	Office desks-to be reimbursed by WSI ergonomic grant
WEST DAKOTA OIL	\$34.48	Propane tank refill and recertification
WESTERN HOSE LLC	\$53.67	Street sweeper repair parts.
WIDDYS PLUMBING, LLC	\$3,900.00	New water meter installations - 2nd Installment.
	\$28,162.89	

**City of Gladstone**  
**Monthly Payroll Report\*\***

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Hours	Amount	Pay Rate	Check Date
Employee Name Brawner, Tabitha			
19.25	\$423.50	22	09/09/25
13	\$286.00	22	09/23/25
32.25	\$709.50		
Employee Name Ferderer, Randall			
19.5	\$312.00	16	09/09/25
17	\$272.00	16	09/23/25
36.5	\$584.00		
Employee Name Kolling, Maria			
50.75	\$1,421.00	28	09/09/25
43.5	\$1,218.00	28	09/23/25
94.25	\$2,639.00		
Employee Name Leintz, James			
13	\$182.00	14	09/09/25
22.5	\$562.50	25	09/09/25
10	\$140.00	14	09/23/25
34	\$850.00	25	09/23/25
79.5	\$1,734.50		
Employee Name Markwardt, Don R.			
30	\$600.00	20	09/09/25
43	\$860.00	20	09/23/25
73	\$1,460.00		
315.5	\$7,127.00		