

City of Gladstone
City Council Meeting Minutes
Date: November 10, 2025
Time: 6:00 PM
Location: Gladstone City Hall

CALL TO ORDER

Mayor Darrell Sadowsky called the meeting to order at 6:00 PM.

ROLL CALL

Present: Mayor Darrell Sadowsky, Council Members Bill O'Connor, Niki Larson, Dannielle Parkin, and Mitchell Kovash, City Attorney Christina Wenko, and City Engineer James Kiedrowski. Office Assistant Tabitha Brawner was filling in for Auditor Maria Kolling who was not in attendance.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

PUBLIC HEARINGS AND SECOND READINGS

None.

PUBLIC COMMENTS

None.

MINUTES

The Council Meeting Minutes dated September 8, 2025, were approved by motion.

Motion: Bill

Second: Dannielle

Motion carried.

OCTOBER BILLS

- The Council reviewed the October Bills Report. Clarification on duplicate line items for Banyon Data Systems and A1 Sanitation was requested; Tabitha explained Banyon Data Systems was one invoice being paid from multiple fund accounts and A1 Sanitation was two separate invoices.
- Two invoices that were received over the weekend and not listed on the October Bills Report were discussed: Dakota West Inspection Services for \$6,088.95 and Baranko Environmental for \$1,738.00.
- The bills from Dakota West Inspection Services and Baranko Environmental, in addition to all listed on the October Bill Report, were approved by Motion.

Motion: Bill

Second: Mitch

Motion carried

CONSIDERATION FOR APPROVAL

- Gladstone KC Club Beer & Liquor License Renewal – Christina reviewed the Beer and Liquor License applications and confirmed they were complete. Both applications were approved by motion.
Motion: Dannielle
Second: Niki
Motion carried

SHERIFF DEPARTMENT

Deputy Kaylor reported bar checks were conducted but not documented—follow up is planned.

CITY ATTORNEY

- **Parker Property** – No updates.
- **Trailer at 560 Frank Street** – No updates.

CITY ENGINEER

- **Waterworks Project** - James provided an update on the low-interest SRF loan program and is waiting for response. He is also planning to set up a meeting with his funding group to explore additional opportunities. Mitchell requested digital copies of James' write-up, which Maria has already received.

CITY MAINTENANCE / PUBLIC WORKS

- **River Street Curb Stops** – Tabitha explains issue with missing curb stops on River Street for remaining water meter installations. Council agrees we need to prioritize the least amount of water disruption. Discussed the possibility of scheduling meter installations when the tank is taken offline for cleaning in the spring.
- **Security Cameras** - Lagoon, Landfill, City Shop – Council discussed need for security and is waiting to hear back on quote.
- **Tree located in the alley of Block 14** – Council discussed the tree is large, old, and dying. The tree is on The Pub's property. Darrell will speak with Tasha about removing the tree.
- **Well Pump MDU Meter Compliance** – Mitchell suggested Bill lead a subcommittee for planning and to evaluate the benefit of trenching the line vs. having it overhead. Bill agreed to take the lead and will get an estimate from Electric Sales & Services.
- **Snow Removal** – Council discussed concern with not having employees for snow removal. Christina raised concerns about council members volunteering during emergencies.

ADMINISTRATION AND FINANCE

- **Employee Reviews**
 - Dannielle and Mitchell met with Randy, Jim, and Don.
 - Jim and Don requested to work 20 hours a week or less; both will assist with snow removal. Both received positive reviews.
 - Randy prefers to only assist with mowing and would like a \$1.00 an hour wage increase.
 - Bill and Darrell met with Maria and gave her a positive review. The council would like to increase her wage but would like to table until the December meeting to allow for further discussion about what was budgeted.

- The Council agreed to table wage increases for Maria and Randy until the December meeting.
- **Parade of Lights Planning** – The council confirmed the parade will be held on December 19th. Staging will be at the Fire Hall for floats and the baseball field for horses/animals. Lineup will be at 6:30pm and the parade will start at 7pm. The council confirmed \$500 will be the budget.

OTHER BUSINESS

- **Senior Citizens Water Leak** – Lorraine Erdman reported their drain leaked after the plumber replaced their water meter. Discussion took place and included details about the claim that was submitted to the ND Insurance Reserve Fund (NDRIF), photos that were submitted by Mark Erdman, and the plumber’s statements.
 - Both the plumber and NDRIF have provided the Erdman’s with their evaluation of the claim.
 - Lorraine requested the City remove the \$100 water meter charge as compensation for the damages. She also stated she will not allow the plumber or any City personnel to replace the water meter in their home.
 - The Council advised her that water services could be disconnected if they deny the City permission to access the water meter.
 - The Council advised that the \$100 fee applies to every property owner and will not be removed from their account.
 - Tabitha reiterated the payments plans offered. Christina recommended the discussion end and the Council agreed.
- **Sewer Televising Quote** – Maria received confirmation from Southwest Sewer & Excavating that they agreed to take over the contract previously held by Unplugged, at the same quoted prices, to finish televising and jetting the city’s sewers over the course of 4-years, with 3-years remaining. Transferring the contract to SW Sewer & Excavating / Straight Site Solutions was approved by motion.

Motion: Bill

Second: Dannielle

Motion carried

- **Old Office Desks** - The council agreed we should attempt to sell them.

CITY COUNCIL COMMENTS

The Council discussed the removal of stakes placed at the old city hall building to prevent traffic from driving through, on the grass, to access the backyard of the neighboring home. It was clarified that the property does not have an alley or any easements. The Council agrees that maintenance should reinstall steel posts and put up a No Trespassing sign to make citizens aware it is not an access road.

ADJOURNMENT

Meeting adjourned at 7:13pm by Motion.

Motion: Bill

Second: Niki

Motion carried

End of October Account Balances:

General Acct: \$267,764.88
Park Acct: \$50,378.81
CD 0832: \$53,345.30
CD 9423

OCTOBER PAYROLL

<u>Employee</u>	<u>Monthly Wages</u>
Brawner, Tabitha:	\$352.00
Ferderer, Randall:	\$584.00
Kolling, Maria:	\$3,591.00
Leintz, James:	\$1,902.00
Markwardt, Don:	\$1,255.00
TOTAL:	\$7,100.00

OCTOBER BILLS

<u>Vendor</u>	<u>Amount</u>
A-1 SANITATION	\$540.00
BANYON DATA SYSTEMS	\$1,460.00
BARANKO ENVIRONMENTAL LLC	\$1,738.00
BIERSCHBACH	\$194.00
CHS	\$149.19
COLUMN SOFTWARE PBC	\$64.60
DAKOTA LAND CONSULTING, PLLC	\$600.00
DAKOTA WEST INSPECTION SERVICE	\$6,088.95
GEORGES TIRE	\$15.00
KLJ ENGINEERING, LLC	\$7,060.50
MACKOFF KELLOGG LAW FIRM	\$1,185.30
MGM SANITATION	\$4,241.74
MIDCONTINENT COMMUNICATIONS	\$170.08
MONTANA DAKOTA UTILITIES	\$2,482.51
ONE CALL CONCEPTS	\$1.50
PARK ACCOUNT	\$152.35
RUNNINGS SUPPLY	\$37.35
STARK COUNTY AUDITOR	\$1,000.00
SW DISTRICT HEALTH	\$25.00
SW WATER AUTHORITY	\$3,962.84
TEAM LABORATORY CHEMICAL, LLC	\$703.50
VISA	\$732.52
TOTAL:	\$32,604.93

--- Minutes Approval ---