

July 7th, 2025
City of Gladstone
Canvassing Board Minutes
5:45pm – 5:53pm

Mayor Darrell Sadowsky called the meeting to order at 5:45pm.

Roll Call: Darrell Sadowsky, Dannielle Parkin, Niki Larson, Bill O'Connor, Christina Wenko, and Maria Kolling.

Oath of Offices were taken by each Canvassing Board Member.

Darrell Sadowsky was designated as Chairman and Maria Kolling was designated as Recorder.

Two absentee ballots were opened.

Final Results are as follows:

City of Gladstone, Councilmember, Candidate Votes:

- Mark Erdman – 6
- Joshua Braddock – 2
- Mitchell Kovash – 36

Write-In Votes:

- Gary Richardton – 1
- Kirk Wojahn – 1

Motion to accept the election results made by Dannielle, seconded by Bill, and carried.

Maria signed the Certification of Results Abstract.

Motion to adjourn made by Bill, seconded by Dannielle, and carried.

City of Gladstone
City Council Meeting Minutes
Date: July 7, 2025
Time: 6:00 PM – 7:43 PM
Location: Gladstone City Hall

Call to Order & Oath of Office

Mayor Darrell Sadowsky called the meeting to order at 6:00 PM.

Councilmember Mitchell Kovash took the Oath of Office to begin his term as Councilmember.

Roll Call

Council Present:

- Mayor Darrell Sadowsky
- Councilmember Dannielle Parkin
- Councilmember Niki Larson
- Councilmember Bill O'Connor
- Councilmember Mitchell Kovash

Also Present:

- City Attorney: Christina Wenko
 - City Engineer: James Kiedrowski (left after Engineering Report)
 - City Auditor: Maria Kolling
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Approval of Meeting Minutes & Bills

June Council Meeting Minutes - Approved with corrections. Motion by Bill, seconded by Niki; motion carried.

June 19th Special Meeting Minutes - Approved. Motion by Bill, seconded by Dannielle; motion carried.

June Bills - Approved. Motion by Bill, seconded by Dannielle; motion carried.

Public Meeting

Bill Pladson attended to discuss extending water and sewer services to his lot and inquired about purchasing Block 24.

Sheriff's Report

Deputy Ray Kaylor reported no issues.

Attorney's Report

Purchase Agreement & Quit Claim Deed:

- Scherr family signed both documents and submitted payment for the lots.

Condemnation Agreement:

- No update received; Christina will send the attorney information on the Abandoned Auto Grant.

560 Frank Street Semi Trailer:

- Christina will send a certified letter to the property owner requesting it be removed. It's an eyesore and violates the zoning code, but it's on private property and cannot be towed.
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Engineering Report

Waterworks Project:

- James presented the Council with the final task order.
- The task order encompasses the first phase which involves creating a basic map of existing infrastructure. A conceptual plan and cost estimate will follow.
- KLJ's hourly rates will apply, not to exceed \$43,700.
- Bill requested an as-built document upon project completion; James confirmed this will be provided.

Motion to approve the task order was made by Bill, seconded by Niki; motion carried.

Maintenance Report

Water Meter Replacement Project:

- Replacements begin this week.
- Homeowners are responsible for providing access to the meter pit.
- If assistance is needed with heavy covers, citizens should notify Maria.

Cooking Oil Tank in Alley:

- A citizen reported a large tank of cooking oil in the alley behind the bar. Darrell will speak with Tasha regarding its removal.
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Old Business

River Street Curb Stops:

- The Council will consult James regarding sonar locating options mentioned at the June meeting.

Boulevard Trees:

- Ordinance prohibits tree planting in boulevards, but existing trees are grandfathered in.
- Maria obtained a quote from Affordable Tree Service to remove a tree overhanging a residence on River Street. The Council decided to remove the full tree.

Motion to approve the quote not to exceed \$4,000 was made by Bill, seconded by Niki; motion carried.

Certified Water Operator

- Jason Grzadzieleski proposed an annual rate of \$5,000 to serve as the City's Certified Water Operator.

Motion to approve hiring Jason was made by Bill, seconded by Mitchell; motion carried.

Traffic Safety Concerns

- Mitchell provided the council with information on traffic safety and potential solutions.
- Council thought speed bumps would divert traffic to alternate streets; no action with speed bumps will be taken at this time.
- Maria will contact the Sheriff's Department to request increased patrol between 5–8 PM and monitor for speeding dirt bikes.

New Business

Mayor's Appointments:

- Auditor: Maria Kolling
- City Attorney: Christina Wenko
- City Engineer: James Kiedrowski

Motion to approve appointments by Niki, seconded by Dannielle; motion carried.

Council President & Vice President:

- President: Bill O'Connor (Motion by Niki, seconded by Mitchell; motion carried)
- Vice President: Dannielle Parkin (Motion by Bill, seconded by Mitchell; motion carried)

Councilmember Portfolios:

- Maintenance: Mitchell Kovash
- Cemetery & City Lots: Bill O'Connor
- Public Relations: Darrell Sadowsky
- Parks: Niki Larson
- Human Resources: Dannielle Parkin

Motion to accept assignments above was made by Mitchell, seconded by Niki; motion carried.

Preliminary Budget Meeting:

- Scheduled for Monday, July 28th at 6:00 PM at Gladstone City Hall.

North Dakota League of Cities Membership:

Motion to approve 1-yr renewal was made by Bill, seconded by Mitchell; motion carried.

North Dakota Rural Water Membership Renewal:

- Maria advised that the main benefit was access to Circuit Rider Jason, who now serves as the City's Certified Water Operator.
- The council agreed the membership may no longer be necessary.

Motion to decline renewal made by Dannielle, seconded by Mitchell; motion carried.

Building Permit Process:

- Maria presented two permits approved by Mel in June.
- Moving forward, permit applications will be emailed to the Council and Mel upon receipt. Mel will begin working directly with the applicant and ensure compliance with City and Zoning Ordinances.
- Council may follow up with Mel or request formal discussion at the next Council Meeting.

Adjournment

Motion to adjourn made by Bill at 7:43 PM, seconded by Dannielle; motion carried.

JUNE BILLS

A-1 SANITATION	\$270.00
B&B TRANSPORT	\$3,200.00
BOSS OFFICE	\$395.97
BRAVERA INSURANCE	\$1,838.00
COLUMN SOFTWARE	\$129.20
DAKOTA WEST INSPECTION	\$2,950.70
ELECTRIC SALES & SERVICE	\$844.01
FERGUSON WATERWORKS	\$625.26
GEORGES TIRE	\$134.00
GOOSENECK IMPLEMENT	\$111.56
MACKOFF KELLOGG	\$569.00
MGM SANITATION	\$5,084.14
MIDCO	\$169.71
MDU	\$1,110.88
ND LEAGUE OF CITIES	\$505.00
ND RURAL WATER SYSTEMS	\$270.00
ONE CALL CONCEPTS	\$9.00
PARK ACCOUNT	\$116.42
PRAIRIE PAVING	\$11,660.00
ROUGH RIDER INDUSTRIES	\$87.88
RUNNINGS SUPPLY	\$24.99
STARK COUNTY AUDITOR	\$1,000.00
SW DISTRICT HEALTH	\$25.00
SW GRAIN	\$229.20
SW WATER AUTHORITY	\$5,466.14
TEAM LABORATORY	\$2,010.00
VISA	\$906.84

END OF JUNE ACCOUNT BALANCES:

General Account:	\$333,761.50
-Prairie Dog Fund:	\$40,870.13
Park Account:	\$47,864.99
CD #0832:	\$3,345.30
CD #9423:	\$105,414.79

JUNE PAYROLL:

Brawner, Tabitha	\$1,078.00 22
Enger, Dennis	\$63.00 14
Ferderer, Randall	\$560.00 16
Hetzel, Thomas	\$187.50 15
Kolling, Maria	\$5,782.00 28
Leintz, James	\$2,757.00 14
Sadowsky, MaryAnn	\$82.50 15
Udovich, Elizabeth	\$105.00 15
Wagner, Timothy	\$112.00 16

City of Gladstone
Preliminary Budget Meeting
Date: July 21, 2025
Time: 6:00 PM – 8:16 PM
Location: Gladstone City Hall

Call to Order & Oath of Office

Mayor Darrell Sadowsky called the meeting to order at 6:00 PM.

Roll Call

Council Present:

- Mayor Darrell Sadowsky
- Councilmember Dannielle Parkin
- Councilmember Niki Larson
- Councilmember Bill O'Connor
- Councilmember Mitchell Kovash

Also Present:

- City Auditor: Maria Kolling
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2026 Budget Review

The Council discussed fund structures to improve expense tracking.

- Changes Agreed:
 - Eliminate Public Works Fund
 - Create Street Maintenance & Repairs Fund
 - Create Building, Grounds, and Equipment Fund
- Funding Strategy for New Funds:
 - Street Maintenance & Repairs Fund - Direct payments from the Flexible Transportation Grant will be allocated here.
 - Building, Grounds, and Equipment Fund - Remaining balance from the eliminated Public Works Fund will be transferred here, as well as annual allocations from State Aid and Oil & Gas money.

Maria will apply the discussed changes and present the final Preliminary Budget on July 28th.

Adjournment

Motion to adjourn made by Bill at 8:16 PM, seconded by Niki; motion carried.

City of Gladstone
Preliminary Budget Meeting
Date: July 28, 2025
Time: 6:00 PM – 7:16 PM
Location: Gladstone City Hall

Call to Order & Oath of Office

Mayor Darrell Sadowsky called the meeting to order at 6:00 PM.

Roll Call

Council Present:

- Mayor Darrell Sadowsky
- Councilmember Dannielle Parkin
- Councilmember Bill O'Connor
- Councilmember Mitchell Kovash

Also Present:

- City Auditor: Maria Kolling
-

2026 Preliminary Budget Review

The council reviewed the updated 2026 Preliminary Budget.

Motion to accept the 2026 Preliminary Budget made by Bill, seconded by Dannielle; motion carried.

Adjournment

Motion to adjourn made by Mitchell at 7:16 PM, seconded by Dannielle; motion carried.