

City of Gladstone
City Council Meeting Minutes
Date: October 6, 2025
Time: 6:00 PM
Location: Gladstone City Hall

CALL TO ORDER

Mayor Darrell Sadowsky called the meeting to order at 6:00 PM.

ROLL CALL

Present: Mayor Darrell Sadowsky, Council Members Bill O'Connor, Niki Larson, Dannielle Parkin, and Mitchell Kovash, City Auditor Maria Kolling, City Attorney Christina Wenko, and City Engineer James Kiedrowski.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

PUBLIC HEARINGS AND SECOND READINGS

None.

PUBLIC COMMENTS

None.

CONSENT AGENDA

The following items were approved by motion:

- Council Meeting Minutes dated September 8, 2025
- September 2025 bills
- Office copier purchase.

Motion: Bill

Second: Niki

Motion carried.

CONSIDERATION FOR APPROVAL

- Resolution No. 07-2025 Sale of City Lots – Resolution died due to lack of vote and no follow-up from Bill Pladson.
- Resolution No. 09-2025 Public Comment Policy - Council discussed relocating the public comment section to the end of the agenda.
Dannielle and Niki opposed the comment card requirement.
Christina explained the purpose of the requirement.
The council discussed alternative options.
Christina read a revised Resolution that excluded the comment card requirements.
Sheriff Lee supported open comments but stressed consistency and time limits.
Revised Resolution approved by motion.

Motion: Niki

Second: Dannielle

Motion carried.

SHERIFF DEPARTMENT REPORT

- Sheriff Lee went over the monthly incident report.
- Dannielle and Niki noted no significant change in motorbike activity on south 1st Ave.
- Maria stated no new reports were received of vehicles failing to stop for the school bus.

CITY ATTORNEY

- **Parker Property**

Maria submitted the Abandoned Auto Grant paperwork in August. She has not yet received a response from Diana Trussel (NDDEQ), who oversees the grant, despite two follow-up attempts—she will continue trying.

A one-month extension was approved by motion.

Motion: Dannielle

Second: Mitchell

Motion carried.

- **Trailer at 560 Frank Street**

Trailer remains on site. Christina will contact the property owner and provide an update at the November meeting.

CITY ENGINEER

- **Waterworks Project**

James confirmed submission of the Intended Use Form to NDDEQ Drinking Water State Revolving Fund and is now awaiting confirmation on approval status and priority ranking. Street Repair Flex Fund application also submitted which could partially fund a full-width street overlay project for the city when the waterworks project is complete.

The Clean Water State Revolving Fund application for lagoon relining to be submitted next.

James will meet with his grant writing team to explore more funding options.

Waterworks Project design phase is planned for 2026 and construction in 2027.

- **CITY MAINTENANCE / PUBLIC WORKS**

- **River Street Curb Stops**

Mitchell reported being alerted to the Steeds' water quality concern after Mr. Steed submitted a sample to a local lab for testing.

Niki received a photo from Mrs. Steed showing a discolored water filter, taken three weeks after installation.

Maria contacted the City's Certified Water Operator, Jason, who confirmed he will investigate and follow up with the Steeds.

Low water pressure in that area of town was discussed.

Including River Street curb stop issues in the Waterworks Project scope was also discussed.

- **Security Cameras**—Lagoon, Landfill, City Shop

Mitchell supports installation at City Shop.

Landfill installation may be difficult in determining placement for full coverage.

Trail cameras and protective security boxes discussed.

Discussion to continue at November meeting.

ADMINISTRATION AND FINANCE

- **Televising Sewer Quote**

No updates.

- **Used Oil Disposal Estimate**

Estimate includes disposal of oil from both the cooking oil and used oil tanks; however, only the cooking oil requires disposal at this time.

The estimate excludes disposal costs if recycling is not possible, pending lab results.

Full estimate of \$2,200 was approved by motion to ensure coverage if disposal is required.

Motion: Bill

Second: Mitchell

Motion carried.

- **Team Lab—Bio-Dredge Program**

Maria, Jim, and Don met with Gary from Team Lab to review sludge-depth testing results from Cell 1, conducted by Team Lab via sonar boat. Gary discussed treatment plan adjustments to reduce sludge depth to 1 inch and recommended an initial seeding application (“shock treatment”) to jump-start the new plan.

Initial seeding application cost of \$2,422 was approved by motion.

Motion: Dannielle

Second: Bill

Motion carried.

- **October Employee Reviews:**

Maria will set up an evening for Mitchell and Dannielle to meet with Jim, Don, and Randy for their reviews.

Darrell and Bill will coordinate a time to meet with Maria.

OTHER BUSINESS

- **Parade of Lights Planning**

A Gladstone citizen in attendance, Debbie Righter, volunteered to be on the planning committee—Maria, Niki, and Debbie Righter will coordinate the Parade of Lights.

CITY COUNCIL COMMENTS

Niki mentioned a large white dog running loose. The Council suggested putting a reminder out to citizens to keep their dogs leashed if they do not have a fenced yard.

ADJOURNMENT

Meeting adjourned at 7:48pm.

Motion: Bill

Second: Mitchell

Motion carried.

END OF MONTH ACCOUNT BALANCES

General Acct:	\$274,043.75
Park Acct:	\$50,262.40
CD 0832:	\$53,345.30
CD 9423	\$109,842.21

SEPTEMBER PAYROLL

<u>Employee</u>	<u>Monthly Wages</u>
Brawner, Tabitha:	\$709.50
Ferderer, Randall:	\$584.00
Kolling, Maria:	\$2,639.00
Leintz, James:	\$1,734.50
Markwardt, Don:	\$1,460.00
TOTAL:	\$7,127.00

SEPTEMBER BILLS

<u>Vendor</u>	<u>Amount</u>
A-1 SANITATION	\$540.00
CHS	\$300.58
GEORGES TIRE	\$30.00
JOSHUA BRADDOCK, JKB CONSULTING	\$775.00
KLJ ENGINEERING, LLC	\$6,107.50
MACKOFF KELLOGG LAW FIRM	\$142.50
MARIA KOLLING	\$227.50
MGM SANITATION	\$4,715.94
MIDCONTINENT COMMUNICATIONS	\$170.08
MIDWEST DOORS	\$117.00
ONE CALL CONCEPTS	\$4.50
PARK ACCOUNT	\$116.41
RUNNINGS SUPPLY	\$50.47
STARK COUNTY AUDITOR	\$2,000.00
SW DISTRICT HEALTH	\$75.00
SW WATER AUTHORITY	\$4,654.33
TEAM LABORATORY CHEMICAL, LLC	\$800.00
VISA	\$3,347.93
WEST DAKOTA OIL	\$34.48
WESTERN HOSE LLC	\$53.67
WIDDYS PLUMBING, LLC	\$3,900.00
TOTAL:	\$28,162.8

--- Minutes Approval ---