

City of Gladstone
City Council Meeting Minutes
Date: December 8, 2025
Time: 6:00 PM
Location: Gladstone City Hall

CALL TO ORDER

Mayor Darrell Sadowsky called the meeting to order at 6:00 PM.

ROLL CALL

Present: Mayor Darrell Sadowsky, Council Members Bill O'Connor, Niki Larson, Dannielle Parkin, and Mitchell Kovash, City Attorney Christina Wenko, City Engineer James Kiedrowski, and City Auditor Maria Kolling.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

PUBLIC HEARINGS AND SECOND READINGS

None.

PUBLIC COMMENTS

None.

MINUTES

The Council Meeting Minutes dated November 10, 2025, were approved by motion.

Motion: Bill

Second: Dannielle

Motion carried.

NOVEMBER BILLS

The November Bills Report was reviewed by the Council and approved by motion.

Motion: Dannielle

Second: Niki

Motion carried

CONSIDERATION FOR APPROVAL

- The Pub's Beer & Liquor License Renewal – Christina reviewed the Beer and Liquor License applications. Both applications were approved by motion.
Motion: Bill
Second: Niki
Motion carried
- County Elections Joint Powers Agreement – Christina advised it is a standard agreement and recommended the City sign it. Agreement was approved by motion.
Motion: Bill
Second: Mitchell
Motion carried

- Annual Rate Adjustment Resolution – The current Resolution expires at the end of the year. Christina drafted a duplicate Resolution for another three-year term. The Council discussed and approved the Resolution by motion.
- *Motion: Mitchell*
Second: Dannielle
Motion carried

SHERIFF DEPARTMENT

Sheriff Lee reviewed Gladstone's November Incident Report. Maria reported that a fire hydrant on Main Street was struck by a vehicle over Thanksgiving. She will ask the City Water Operator Jason to inspect the damage and provide repair recommendations. She also spoke with the driver's insurance company who confirmed they will cover the costs.

CITY ATTORNEY

- **Parker Property** – Maria heard back from the State and was advised she'd receive paperwork confirming our Abandoned Auto Grant subaward in the next couple of weeks.
- **Trailer at 560 Frank Street** – Christina stated she received a message from Mrs. Sorensen and will be calling her back, at which time she'll discuss the trailer issue.

CITY ENGINEER

- **Waterworks Project** - James had no updates but stated he will know next month whether the City qualified for any funding.
- **Floodplain Ordinance Certification Requirements** – James reviewed the letter received from the State and advised that the City must designate a local administrator. The Council agreed the City Inspector should also serve in this role. James also confirmed the City must have a Floodplain Ordinance in place by June 1, 2026. Christina will draft the Ordinance, and Maria will schedule a Public Hearing for January 5, 2026.

CITY MAINTENANCE / PUBLIC WORKS

- **River Street Curb Stops** – The council agreed to table the topic until spring.
- **Security Cameras** – No quote from Jim yet; Mitchell will follow-up with him.
- **Tree located in the alley of Block 14** – Darrell spoke with Tasha, who is agreeable to trimming the branches but prefers to keep the tree as it provides shade for the bar's backyard seating area. Mitchell will discuss with Jim whether trimming will provide sufficient access.
- **Well Pump MDU Meter Compliance** – The Council agreed that running wires underground would be preferable to overhead, but whichever option is most cost-effective will be best. Bill will contact the electrician to request estimates.

ADMINISTRATION AND FINANCE

- **Water Rate Increase** – Southwest Water Authority is increasing water rates for 2026. The Council discussed adjusting the City's water rate. Increasing the rate from \$7.63 per 1,000 gallons to \$7.70 per 1,000 gallons beginning January 2026 was approved by motion.
Motion: Dannielle
Second: Mitchell
Motion carried

- **Utility Billing Position** – The Council was informed that Tabitha has resigned from the Utility Billing position. The Council discussed options for filling the vacancy and agreed to post the opening and move forward with hiring a replacement. In the interim, Maria will assume the utility billing duties and noted that she may need to exceed her current hours cap in order to complete the required tasks.
- **Employee Reviews** – Employee reviews for Randy and Maria were completed at the November meeting, with wage adjustments tabled until December to allow for review of the 2026 Budget. The Council discussed the budget and wage adjustment options.
 - Increasing Randy Ferderer's wage by \$1/hour was approved by motion.
Motion: Mitchell
Second: Dannielle
Motion carried
 - Increasing Maria Kolling's wage by \$2/hour was approved by motion.
Motion: Mitchell
Second: Bill
Motion carried

OTHER BUSINESS

- **Mike Porter Utility Bill Discussion** – Mike Porter requested to discuss his utility bill with the Council. His main concern was being billed for services over the past year while he was denied water connection. Maria explained the water connection was denied after his meter froze for the second time, the property transferred into his name from his sister's, and he did not provide proof of electricity as requested by the Council to ensure adequate heat to prevent another freeze. It was also explained that the services billed are separate from water usage and are not dependent on an active water connection. Further discussion included garbage service and other concerns. Maria noted that no payments have been made in the year since he took ownership. Mike stated he would be paying the bill in full.
- **Parade of Lights Update** – Maria provided an update and confirmed the parade is scheduled for Friday, December 19.
- **Selling City Property Resolution; Items/Prices** - Mitchell will report back next month with recommended prices for the box plow and snow blower.

ADJOURNMENT

Meeting adjourned at 7:53pm by Motion.

Motion: Dannielle
Second: Bill
Motion carried

End of October Account Balances:

General Acct:	\$254,783.57
Park Acct:	\$50,531.16
CD 0832:	\$53,345.30
CD 9423	\$109,842.21

NOVEMBER PAYROLL

<u>Employee</u>	<u>Monthly Wages</u>
Brawner, Tabitha:	\$434.50
Kolling, Maria:	\$3,234.00
Leintz, James:	\$1,100.00
Markwardt, Don:	\$862.00
TOTAL:	\$5,740.50

NOVEMBER BILLS

<u>Vendor</u>	<u>Amount</u>
ADVANCED ELEMENT OPERATIONS	\$61.25
CHS	\$271.96
COLUMN SOFTWARE PBC	\$160.36
FERGUSON WATERWORKS	\$1,099.56
FISHER SAND AND GRAVEL	\$551.76
KLJ ENGINEERING, LLC	\$4,137.00
MACKOFF KELLOGG LAW FIRM	\$615.30
MGM SANITATION	\$4,262.74
MIDCONTINENT COMMUNICATIONS	\$170.08
MONTANA DAKOTA UTILITIES	\$1,581.99
ND CHEMISTRY LAB	\$585.34
ONE CALL CONCEPTS	\$13.50
PARK ACCOUNT	\$147.42
STARK COUNTY AUDITOR	\$1,000.00
SW DISTRICT HEALTH	\$25.00
SW WATER AUTHORITY	\$3,756.51
VISA	\$596.49
WIDDYS PLUMBING, LLC	\$1,900.00
TOTAL:	\$20,936.26

--- Minutes Approval ---