

August 1st, 2022
City of Gladstone
City Council Meeting Minutes
6pm – 9pm
Subject to Approval

Present: Randy Wyatt, Paul Reinbold, Darrell Sadowsky, and Mark Erdman.

Mayor Randy Wyatt called the meeting to order.

The Council reviewed the 2023 preliminary budget.

Motion to approve the 2023 preliminary budget was made by Paul, seconded by Darrell, and carried by an all-aye vote.

Motion to approve the July 11st Special Meeting Minutes was made by Paul, seconded by Darrell, and carried by an all-aye vote.

Motion to approve the July 11th regular Meeting Minutes, contingent to changing “Chelsee Martin attended the meeting and turned in a petition to call for a Special Election” and to state that Jordan has her Master’s in Business with a concentration in accounting, was made by Paul, seconded by Darrell, and carried by an all-aye vote.

Randy asked if the Special Election will take place at City Hall; Christina said no, it will be on the Stark County ballot in November.

Attorney Report:

The Council discussed the proposed dog breed ordinance.

Christina mentioned the ordinance mirrors the Minot ordinance which includes fencing guidelines. Ms. Martin asked how the Council would factor in residents’ budgets in order to put up a fence.

Christina said the ordinance currently discusses specific breeds; she asked if the Council would like it to incorporate all breeds.

Paul said the initial discussion of the ordinance was to place stricter rules on certain breeds.

Christina said the City can have stricter rules for animals with a record of being viscous. To mirror Dickinson’s one-bite rule would require getting Stark County involved.

Randy said he doesn’t think it would be fair to discriminate against two types of dog breeds. He thinks a fencing rule across the board would be the best course of action and recommended giving individuals a timeframe to help budget for a fence.

Christina said she doesn’t know of any other communities that require fences. She also mentioned she’s working with Stark County’s States Attorney to take action against the current viscous dogs, which could require the owners to build a fence.

The ordinance states certain dog breeds are prohibited unless stricter laws are followed. Any current resident with one of those breeds would be required to build a fence.

Christina said her opinion is that it's better to hold people accountable on the criminal side versus the civil side in cases of vicious dogs. She said the City could look into working with the Dickinson Pound and Stark County.

Wendy Perkins asked how many incidents have happened. One was reported to the Sherriff's Dept. and several more directly to the City. She also asked about a leash law. Ms. Martin asked if other animals, such as cats, would be reviewed as well. Randy mentioned this ordinance is currently pinpointing a few specific breeds, not all dogs.

Christina said the ordinance allows residents to have those breeds, they just need to abide by stricter rules.

Paul is concerned that the City already has a leash law but residents don't abide by it, and it takes several months to take care of the issue.

Randy said this topic will be tabled so he can get more information and put together a plan.

Maintenance Report:

The tank for the sewer flush should be here this week; if not, Tony will use the existing equipment.

Randy discussed the flag poles. Denny Enger volunteered to put the flags up and down when necessary. Denny also offered to spray weeds. Randy said he would need to talk to Christina.

Engineering Report:

Christina discussed the vacation of the River/Cottage alleyway road. The Council intends to place an approach with a culvert. The City is unable to vacate due to electrical easements.

Old Business:

Randy has not seen any improvement in the last three weeks on Charlie Parker's property. Randy would like to contact Charlie about a grant to remove abandoned trailers.

The Council discussed Mark's revision of the Safety Handbook.

Paul said he would recommend the City not be required to abide by all OSHA requirements, but instead follow the State requirements.

Paul asked who would take care of the drug testing; Mark said there are a couple places in Dickinson that could do it for us.

Paul asked if Mark could define examples of unsafe equipment.

Paul asked Mark to explain the section that states the cleaning of vehicles/equipment will not be paid to the employee; Mark said he would define that section better. Randy said employees should be paid for any and all cleaning.

Randy asked if Mark should provide OSHA 10 certification for employees or if an outside source should do it; Christina recommends a third party source do it.

Christina mentioned she has concerns about the drug testing and requested the most current version of the handbook to review.

Paul asked what defines a qualified electrician; Mark said a Journeyman or a Master, and it was noted that Tony is a Journeyman.

New Business:

Christina discussed the Special Election on November 8th to fill the vacant Council seat.

Chelsee Martin brought in her chicken licenses/permits to discuss being over the limit of six per the City ordinance.

She obtained the permit from Maria at City Hall for eleven chickens. Maria asked Mark about the permit length. Maria asked Chelsee how many chickens she'd like to license, Chelsee said eleven, and then the three of them had a discussion about chickens.

Christina asked if a diagram was submitted; Chelsee said she sent Cody a picture of the coop. Christina read the ordinance which confirms the chicken limit is six, the March 1st yearly permit requirements, and the coop requirements.

Chelsee's concerned with how she was able to obtain the permit in the first place. Christina suggests talking with Maria about what took place and if it was a misunderstanding. Randy said there needs to be more education with the City employees regarding the chicken ordinance and the permit requirements prior to approval.

Mark asked about the two neighbors that got a variance to keep their chickens together in the same coop.

Wendy asked who she can talk to about a curb cut; Mark will assist her. She also asked what it would take to put a structure by the river. Paul said she may want to contact the Army Corp of Engineers.

Josh from Unplugged came to the meeting to discuss sewer flushing. He said he just purchased a jetter, and advised that a flush will not get everything but a jetter will get the bottom sludge flushed. Paul asked for a ballpark estimate; Josh advised anywhere from \$2,200 - \$2,500 per hour, or \$5,000 - \$10,000 for the whole town. Randy requested an official quote.

Bill O'Connor and Randy discussed a grant to get an abandoned trailer removed.

Randy brought a quote from Blue Hawk Audio for a recording and microphone system in the amount of \$5,723.03. It includes wireless microphones, as well as four speakers which can be reduced to two. Randy said the recordings go into a database. Christina said she represents many small communities and this would be a little unusual. Paul asked Christina if she sees any benefit; she said recording would be handy but not required. Paul said he likes the idea of testing out recording with a phone to see if the Council likes it and would want to upgrade later.

Motion to not purchase the recording system was made by Mark, seconded by Darrell, and carried by an all-aye vote.

The Council discussed the Auditor position.

Jordan put in her notice to resign as Auditor but offered to stay on as a bookkeeper. Christina said Maria could potentially step into the Auditor role and keep Jordan as a Deputy Auditor.

Christina said to post the position and have Maria apply, the Council could potentially promote her within.

Paul asked if Maria would get an increase in pay and in days worked per week. Christina said to proceed with posting the position first.

Motion to accept Jordan's resignation as Auditor through October 1st, 2022 was made by Darrell, seconded by Paul, and carried by an all-aye vote.

The applications would be due by August 22nd. Two Council members would review the applications and bring a recommendation to the Council at the September 12th meeting.

Randy brought costs for a Mayor cell phone. The AT&T plan is \$65/month and the Verizon plan is \$70/month.

Mark brought a proposal for City Hall lights. The quote is for \$1,345 which would include new wiring to bring everything up to code, as well as LED lights.

Motion to approve the City Hall lighting quote was made by Darrell, seconded by Mark, and carried by an all-aye vote.

Kolling & Kolling submitted a bill for \$40,006.40.

Randy mentioned a temporary mat instead of jackhammering out concrete.

Kolling & Kolling also submitted a quote for downspouts in the amount of \$2,850.

Motion to approve the \$40,006.40 bill from Kolling & Kolling was made by Mark, seconded by Darrell, and carried by an all-aye vote.

Motion to approve the Kolling & Kolling downspouts quote was made by Paul, seconded by Mark, and carried by an all-aye vote.

Randy discussed adding a new door in the hall to help with the privacy of sensitive information. He brought an estimate of \$1,065 from Bosch Lumber.

Motion to approve the purchase of the door was made by Paul, seconded by Darrell; Paul and Darrell voted aye, Mark Nay.

Randy discussed a records request form which mirrors what Dickinson has. Christina said she reviews records requests prior to the City handing out information.

Christina said to wait to review Council portfolios until the vacant seat is filled.

Randy discussed the pin placement at the Senior Citizens Center. Randy believes the County should be contacted about the curb cut prior to completing. The curb cut was completed. Al Heiser at Stark County told Jeremy that the County has no interest in governing a city street.

Motion to approve the Fire District's raffle permit application, contingent on Darrell turning it into the City Auditor, was made by Darrell, seconded by Paul, and carried by an all-aye vote.

Motion to approve the July bills was made by Darrell, seconded by Paul, and carried by an all-aye vote.

Motion to approve the July 18th Budget Meeting Minutes was made by Darrell, seconded by Paul, and carried by an all-aye vote.

Motion to approve the July 18th June Minutes Review meeting minutes was made by Paul, seconded by Darrell, and carried by an all-aye vote.

Motion to adjourn was made by Darrell, seconded by Mark, and carried by an all-aye vote.

July Account Balances:

General Checking: \$428,760.81

Park Checking: \$42,790.71

CD 0832: \$50,298.18

CD 9423: \$100,000.00

ARPA: \$55,021.87

July Payroll:

Jordan \$1,100.00

Tony \$1,640.10

Maria \$1,045.00

Wendy \$898.93

July Bills:

Bravera Ins	\$10.00
Mackmoff Kellogg	\$1,321.04
MGM	\$4,302.00
MDU	\$1,376.60
One Call	\$2.60
SW Water	\$4,367.59
BND	\$2,000.00
Gladstone Parks	\$1,118.26
A-1 Sanitoin	\$980.00
Runnings	\$205.48
SW District Health	\$60.00
WPI	\$495.04
Advanced element	\$1,206.00
Dakota Sports	\$119.99
Forum Comm	\$330.33
Mdcontinent	\$129.57
Maria	\$41.41
NDLOC	\$465.00
Stark Co. Auditor	\$366.37
Visa	\$10.00
TOTAL	\$18,907.28