

October 3rd, 2022
City of Gladstone
City Council Meeting Minutes
6pm – 8:01pm
Subject to Approval

Present: Randy Wyatt, Paul Reinbold, Mark Erdman, and Darrell Sadowsky.

Mayor Randy Wyatt called the meeting to order.

The Council reviewed the 2023 budget.

- Motion to approve the 2023 budget was made by Paul, seconded by Darrell. Paul: aye, Darrell: aye, Mark: nay; motion was approved.

The Council reviewed the August Minutes.

- Motion to approve the August meeting Minutes was made by Darrell, seconded by Paul. Mark: nay, Darrell: aye, Paul: aye; motion was approved.

The Council reviewed the September Minutes.

- Motion to approve the September meeting Minutes, contingent to changing that Mark typed the Senior Citizen letter rather than wrote it, was made by Paul, seconded by Darrell, and carried by an all-aye vote.

Sherriff Report:

A deputy attended the meeting; he stated they have no concerns to be addressed.

Maintenance Report:

Tony completed a fall street sweep and will do another one once the leaves have fallen.

The Council discussed the porta potties in the south park.

- It was decided to have the porta potties removed at the end of October.

Monte Martin expressed his concerns with the park equipment and potential hazards to children from the equipment being too high. He also discussed the north park bathrooms and the need for new ones.

Old Business:

The Council discussed the Auditor and Bookkeeper potions.

- Maria Kolling took the Oath of Office as the City Auditor.

Motion to remove Jordan from the bank accounts was made by Mark, seconded by Paul, and carried by an all-aye vote.

The Council discussed the cardboard roll-off.

- Randy talked to Tasha at the Pub about their use of the roll-off and potentially sharing some of the cost.
- Mark suggested having the cardboard roll-off from the middle of November until the middle of January.

Motion to approve the card-board roll-off from November 15th through January 15th was made by Darrell, seconded by Mark, and carried by an all-aye vote.

The Council discussed the old City Hall repairs and the gutter for the current City Hall.

The Council discussed the labor quote from Joseph Sternburg, in the amount of \$2,550, to remove old, damaged materials and replace them with new materials provided to him by the City.

Members of the Senior Citizens club attended the meeting to discuss their Community Center project.

- On behalf of the club, Lorraine Erdman read a letter to the Council. The letter discussed the Senior Citizen's building being vacant. The letter stated no requirements could be found regarding abandoned buildings in the City Ordinances or the ND Century Codes.
- The letter also stated the building has been used for its intended purpose.
- They stated the mold inspection has been completed and they will be receiving the report soon.
- Randy discussed the club's non-profit registration being out of compliance; Lorraine said they are in the process of reinstating it.
- Paul asked if they have taken steps to become ADA compliant; Mark said they have been working on it and are in the process of getting it confirmed.
- Mark asked Randy if he suggests submitting a variance application; Randy said yes for off-street parking.

Monte Martin attended the meeting to discuss his suburban damage and the NDIRF claim.

The Council reviewed Kolling & Kolling's Pay Estimate #2 in the amount of \$4,802.60.

Motion to approve payment of Pay Estimate #2 was made by Darrell, seconded by Mark, and carried by an all-aye vote.

The Council discussed the Auditor and Bookkeeper positions.

- Randy would like to have Maria work 21-24 hours per week.
- Jordan will train Maria.
- Maria will continue at her current wage, then the Council will reevaluate after two-months.
- Lorraine asked if Jordan should be required to work inside City Hall rather than remotely. Paul, Randy, and Darrell said no. The Council will discuss this at a later time.
- The Council will discuss purchasing a new computer at the November meeting.

Motion to approved Maria to work 21-24 hours per week was made by Paul, seconded by Mark, and carried by an all-aye vote.

Motion to keep Jordan on as the Bookkeeper at her current wage for the next two months to train Maria was made by Darrell, seconded by Mark, and carried by an all-aye vote.

Motion to turn-off Jordan's credit card and get one for Maria was made by Mark, seconded by Darrell, and carried by an all-aye vote.

Motion to keep Maria's current wage, then re-evaluate after two-months, was made by Darrell, seconded by Paul, and carried by an all-aye vote.

New Business:

Chelsee Martin attended the meeting to get a copy of her property's plot map.

Randy discussed Roberts Rules of Order.

- Randy discussed his concerns with Mark's poor behavior, false accusations, delaying and obstructing the rules of order, and being argumentative. He stated Mark's second incident occurred at the September meeting and discussed a motion to censure him.
- Mark was given the opportunity to prepare a statement prior to a vote; Mark stated he would like an attorney, and he would like to wait until the Council has a full board.
- Randy asked for a motion to censure or expel Mark.
- Paul asked if censuring means Mark can attend the meetings; Randy said he can attend but cannot vote or comment on any issues.
- Darrell stated he believes something needs to be done.

Motion to censure Mark was made by Darrell, seconded by Paul. Paul: aye, Darrell: aye, Mark is excluded from voting; motion was approved.

Motion to censure Mark for two months was made by Paul, seconded by Darrell, Mark is excluded from voting; motion was approved.

The Council reviewed an application from Randy Wyatt to put a house at 132 Cottage Street, as well as, a variance application because the house is three months older than the 2012 requirement.

Motion to approve the variance application was made by Darrell, seconded by Paul, Mark was excluded from voting; motion was approved.

Motion to approve the building permit application was made by Paul, seconded by Darrell, Mark was excluded from voting; motion was approved.

Motion to pay the invoice from BEK in the amount of \$7,146.53 was made by Paul, seconded by Darrell, Mark was excluded from voting; motion was approved.

Motion to approve the September bills was made by Paul, seconded by Darrell, Mark was excluded from voting; motion was approved.

Motion to adjourn was made by Darrell, seconded by Paul, Mark was excluded from voting; motion was approved.

September 30th Account Balances

General Checking \$376,255.65
Park Checking \$46,188.39
CD 0832 \$50,298.18
CD 9432 \$100,000.00
ARPA Checking \$54,978.36

September Payroll

Jordan \$1,100.00
Maria \$1,254.00
Tony \$1,778.70
Wendy \$380.46

September Bills

Mackoff Kellogg \$4,776.20 (July 15 – Sep 15)
A-1 Sanitation \$540.00
Joseph Stenberg Carpentry \$325.00
Bosch Lumber \$755.00
Gooseneck Implement \$99.74
MGM Sanitation \$3,722.50
One Call Concepts \$6.50
Railroad Management \$313.34
BND \$3,008.07
MDU \$1,477.61
ND Chemistry Lab \$251.58
Runnings \$147.14 (Fitting, Spool Adapters, hose)
SW Grain \$262.82
Darcy Fossum \$73.30 (Credit Back from Utility Bill)
Forum Communications \$436.72
Electric Sales & Service \$1,345.00 (Hall LED Lighting)
Gladstone Parks \$1,109.56 (August Aid, Oil & Gas)
SW Water \$6,010.92
Visa \$130.00 (Great Plains Directory Fee)

